March 4, 2015

The regular meeting of the Valley County Board of Health was held Wednesday, March 4, 2015. Members present were: Todd Glaser and Maggan Walstad. Others in attendance: Cam Shipp RS, Connie Boreson, Ella Tweten RN, Dr. Gordon Bell MD and Bruce Peterson, Commissioner.

The minutes of the December 10, 2014 meeting were reviewed, Maggan Walstad made a motion to adopt the minutes, Todd Glaser seconded. Carried.

**Old Business:**

The family planning contract was discussed. Connie Boreson had found an insurance company that could cover Dr. Armstrong while performing services for Valley County. She had not heard back from Dr. Armstrong to see if she was still interested in helping with family planning at the health department. Connie also spoke to Timber Depenwolf, Director at Dawson County Health Department about the FY16 contract for family planning. Timber indicated she would be happy to present the financial status of the Title X grant to the Commissioners and/or Board of Health. Todd Glaser suggested contacting Dr. Palazzo to represent the Health Board at this meeting. Connie will firm up the date of this meeting.

**New Business:**

The new By-Laws for the Valley County Board of Health were presented. Dr. Bell questioned an item under Article Eight. They will be reviewed and/or adopted at the next regular meeting.

Connie Boreson presented information on a Public Health System Improvement Grant. The application was submitted and will be awarded the first part of March 2015. The award amount is $10,000 to be used to strengthen the Board of Health and write and submit a Community Health Assessment. There will be assistance from the state for both of these projects.

Two policies from FMDH were presented: The Chemical Cache Project and Pharmaceutical Cache Project. Dr. Bell provided some information on the ChemPack Cache located at FMDH.

Two policies from the health department were presented: Billing and Social Media. FY14 billing has been completed and with suggestions from the auditors, this policy was adopted. Connie noted that people are being billed more effectively and may have questions about why they are receiving bills now from our department when they have not in the past. She emphasized that no one would be denied immunizations regardless of their insurance policy coverage.

**Sanitarian Report:**

Cam Shipp presented quarterly Sanitarian Report. He also presented the updated version of the Truck Wreck Protocol dated January 2015.

Cam said there have been concerns about people smoking at bars, he requested that if anyone see this, please report the incident to him so it can be addressed.

There was discussion about the work camps in Fort Peck and Hinsdale that have been approved by the Commissioners.

**Health Department Report:**

Immunizations: We reached out to the home schooling parents to let them know of our immunization service, and hours of operation at the health department. We will start immunizations for children entering Kindergarten and 7th grade later this month.

Family Planning: Brenda Koessl is still providing services for Valley County Family Planning. She has had to cancel two clinics due to other commitments. Todd Glaser asked how the numbers were compiled for the graphs for family planning visits and counseling. Connie said she would confirm how we got those numbers and get back to the board.

Communicable Disease: We went to the clinic and hospital to visit with our key surveillance partners on updated information on reporting communicable disease.

Education/Outreach: Connie spoke at both the Soroptimist and Methodist women’s group about “What is Public Health”. The whole staff is taking an adult ed Microsoft Computer class a the High School. We are planning a Community Walk on April 22, 2015 (Earth Day) at Sullivan Park from 4:30 – 6:00pm. Backpacks from the health department will be given to participants.

The next meeting is June 10, 2015 at 5:15 at the Glasgow High School

Maggan Walstad made a motion to adjourn. Todd Glaser seconded. Carried.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clay Berger, Chair Valley County Board of Health Secretary, Valley County Board of Health