

NOVEMBER 1, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Todd Young, Valley County Road Supervisor visited with the Commissioner about a complaint from Rick Kinzell, who sent a letter to Todd Young, Valley County Road Supervisor, stating a Road Department truck broke his windshield when some gravel material fell off the load. Mr. Kinzell also spoke with Mr. Young about the complaint.

Joleen Cotton, Maintenance Supervisor, discussed her maintenance plans with the Commissioners.

Commissioner Peterson informed Mrs. Cotton that she will need to add the POW/MIA flag to the flags that are flown at the Valley County Courthouse, effective January 1, 2016. The group reviewed the MCA that references this change.

Mrs. Cotton asked about replacing the evaporator at the Council on Aging office at a cost of approximately \$1,400 for evaporator and \$1,000 to \$1,200 for labor. After some discussion the Commissioners agreed to replace the evaporator.

Mrs. Cotton left the office.

John Kolstadt stopped in and informed the Commissioners that he was selling some of his property to his son and wanted to set up the property sale so that it allows Valley County to access the gravel on the property being sold.

Mr. Kolstadt left the office.

Chairman Reinhardt joined the meeting.

Norm Girard visited with Commissioner Peterson about the increase in his taxes. Commissioner Peterson said that the school taxes increased taxes by more than he had originally anticipated.

Commissioner Peterson left the office for the day.

Chairman Reinhardt left the office.

Hayden Janssen, State of Montana, Department of Environmental Quality (DEQ), Petroleum Brownfields Coordinator, stopped in to inform the Commissioners that he was in Glasgow working on the Magruder property cleanup project through the Brownfields program.

Robert Waller, Environmental Resource Management, Inc. stopped in and visited with Commissioner Tweten and said he was here to work on the Magruder property with the DEQ.

Mr. Janssen and Mr. Waller left the office.

Chairman Reinhardt returned to the office.

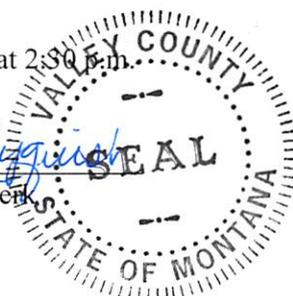
Dave Pippin visited with the Commissioners about challenging BLM's Data Quality Act, and the effects it will have on the bentonite production in Valley County.

*A motion was made by Commissioner Tweten to pay Hi-Tech Electric, Inc. \$11,940, out of Local Option Tax funds, for the completion of the backup generator for the Valley County Courthouse. The motion was seconded by Chairman Reinhardt and it passed.*

The meeting was adjourned at 2:30 p.m.

ATTEST:

  
Lynne Nyquist, Clerk



ATTEST:

  
Dave Reinhardt, Chairman

NOVEMBER 3, 2015

Commissioner Peterson was in the office this morning.

Tim Potter stopped in and asked if the Tampico Road to Vandalia could be graded.

Commissioner Peterson said he would let Todd Young, Valley County Road Supervisor know of this request and Mr. Potter left the office.

The Commissioners turned the office over to the Clerk and Recorder's Office so the Election Judges could use this office for the tallying of votes.

Chairman Reinhardt will attend a meeting at the Museum with the Historical Society, Friends of the Pioneer Museum and the Valley County Historical Museum Board this afternoon.

The meeting was adjourned at 11:45 a.m.

ATTEST:   
Lynne Nyquist, Clerk

ATTEST:   
Dave Reinhardt, Chairman



NOVEMBER 4, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

René Clampitt, Planner/911/GIS Supervisor, informed the Commissioners that the power went down last night for about two hours and the 911 server in the basement of the Courthouse was disabled and then would not start up again. Due to that failure, the 911 calls are being diverted to come in over the regular phone lines. Without the mapping services that used to go along with a 911 call, the location of the call cannot be identified. She said that VisionNet was sending a technician up to work on it. She said it would be over \$100,000 to replace this system. She had anticipated replacing this system in the near future, but had hoped to get bids and maybe change to a different provider. That may not be an option now because they have to get it repaired as soon as possible and running.

After some discussion Mrs. Clampitt told the Commissioners she would keep them updated and she left the office.

Lynne Nyquist, Valley County Clerk and Recorder, joined the meeting and the Commissioners canvassed the votes from the General Election held November 3, 2015. The election results were as follows:

**MUNICIPAL ELECTIONS - November 3, 2015**

OFFICE	NAME OF CANDIDATE / ISSUE	WARD	NUMBER OF VOTES
<b>GLASGOW NW 1G</b>			
<b>One 4-yr. Term (Vote for one)</b>			
4-yr. Alderperson	Nanci Schoenfelder	Ward 1G	237
<b>GLASGOW S 2G</b>			
<b>One 4-yr. Term (Vote for one)</b>			
4-yr. Alderperson	Bruce Heitman	Ward 2G	115
4-yr. Alderperson	Doug Nistler	Ward 2G	88
<b>GLASGOW NE 3G</b>			
<b>One 4-yr. Term (Vote for one)</b>			
4-yr. Alderperson	Rod Karst	Ward 3G	258
<b>TOWN OF FORT PECK</b>			
<b>MAYOR</b>	John James		88
<b>Two 4-yr. Terms (Vote for two)</b>			
4-yr. Alderperson	Justin Schaaf	Ward 1F	71
4-yr. Alderperson	Kirsten Marie Holte	Ward 1F	80
2-yr. unexpired term	Mark Sullivan	Ward 1F	90

**TOWN OF NASHUA**

<b>Two 4-yr. Terms (Vote for two)</b>			
4-yr. Alderperson	July Boyum	Ward 1N	66
4-yr. Alderperson	Michael Lee Stingley	Ward 1N	60
4-yr. Alderperson	Robert I. Zeluff	Ward 1N	32

**OPHEIM**

<b>One 4-yr. Terms (Vote for one)</b>			
4-yr. Alderperson	Michael Robertson	Ward 1-O	13
<b>One 4-yr. Term (Vote for one)</b>			
4-yr. Alderperson	Les Redfield	Ward 2-O	16

**SPECIAL DISTRICT ELECTIONS**

**NORTH VALLEY COUNTY WATER & SEWER DISTRICT, INC.**

<b>Board of Directors</b>			
<b>Two 4-yr. Terms (Vote for two)</b>			
4 yr. Director	Charles K. Daniels	NVCWS	38
4 yr. Director	Rebecca M. Daniels	NVCWS	38
4 yr. Director	Roger D. Davis Sr.	NVCWS	51
4 yr. Director	Leon H. Pearce	NVCWS	60

Stan Ozark, KLTZ/Mix 93, joined the meeting.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

Chairman Reinhardt asked for any additions and/or deletions to the agenda and none were given and there was no public comment submitted.

The first item on the agenda for action was Employment/Termination Notices.

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Leslie Bishop as a permanent, part-time Driver for the Transit, beginning November 3, 2015, at \$12.23 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.*

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Wade Jackson as a permanent, part-time Driver for the Transit, beginning November 3, 2015, at \$12.72 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.*

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Brittany Archambeault as a permanent, part-time Secretary for the Health Department, beginning November 2, 2015, at \$12.00 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.*

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Rayshell McDonald as a Secretary for the Health Department, effective October 27, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.*

The next item on the agenda was Right-of-Way application from Nemont Telephone.

*A motion was made by Commissioner Tweten authorizing the Chairman to execute an Application and Permit to Use Right-of-Way No. 656, between Valley County and Nemont Telephone Coop., for the installation of a Fiber Optic cable parallel to Wildrose Road, located in Section 16, Township 34 North, Range 15 East. The motion was seconded by Commissioner Peterson and it unanimously passed. The said Document, No. 157043, was filed in the office of the Clerk and Recorder on November 4, 2015.*

The Application for Cancellation of Taxes submitted by the Brenda Anderson, Valley County Treasurer, was next on the agenda.

*A motion was made by Commissioner Peterson, seconded by Commissioner Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0257, for (\$820.77) real estate property taxes, for Swanson Ranch Inc., because part of the land was sold and their tax bill needed to be split out. A rewrite will be done for this change.*

*A motion was made by Commissioner Peterson, seconded by Commissioner Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0258, for*

*\$820.77 real estate property taxes, for Swanson Ranch Inc., because part of the land was sold and their tax bill needed to be split out. A rewrite will be done for this change.*

*A motion was made by Commissioner Peterson, seconded by Commissioner Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0259, of (\$78.08) real estate property taxes, for Leanne Fontaine, because she filed an AB26 . A rewrite will be done for this change.*

*A motion was made by Commissioner Peterson, seconded by Commissioner Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0260, of \$191.51 real estate property taxes, for Patricia J. Resseguie, because an error had been found by the Department of Revenue. A rewrite will be done for this change.*

*A motion was made by Commissioner Peterson, seconded by Commissioner Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0261, of (\$2.59) real estate property taxes, for Bresnan Communications, LLC, because of a Charter Settlement. A rewrite will be done for this change.*

The Community Transportation Enhancement Program (CTEP) Hinsdale-Nashua-Opheim Transportation Project Update/Change.

Chairman Reinhardt said there needs to be a change in the original plans for the CTEP program to replace sidewalks in Hinsdale, Opheim and Nashua. There are some town organizations that want to take care of the sidewalks in Hinsdale. The Department of Transportation (DOT) is doing some work off Highway 2 to Highway 117 through Nashua, and they will be replacing sidewalks anyway with this project. The DOT has requested that Valley County consider giving the DOT the funds they had allotted for the Nashua sidewalks and the DOT will take care of the sidewalks. The only CTEP funds needed will be those to replace some sidewalks in Opheim.

*A motion was made by Commissioner Peterson to adjust the plans for the CTEP funds to be used to replace two sidewalks in Opheim, and the balance of the funds remaining will go to the Department of Transportation (DOT), who will repair the sidewalks in Nashua in conjunction with their Highway 117 project. The motion was seconded by Commissioner Tweten and it unanimously carried.*

The next item on the agenda is the Western Energy Alliance Lawsuit.

Commissioner Peterson asked if any of the Commissioners had visited with Nick Murnion, Valley County Attorney, about this.

Chairman Reinhardt said that both he and Commissioner Tweten had visited with Mr. Murnion.

Commissioner Tweten said he had spoken with Mr. Murnion about the Western Energy Alliance group who is filing an injunction against the Bureau of Land Management's (BLM) Resource Management Plan RMP because there is some disagreement with BLM's facts.

Mr. Murnion told Commissioner Tweten that he would not be comfortable taking this to court himself because he has no knowledge of these issues and suggested Valley County hire another lawyer who handles this type of case.

Commissioner Tweten said he was afraid that Valley County is too late to join the Western Alliance group's law suit.

Commissioner Peterson said he would want to get more information and investigate this further, he only found out about this on Monday.

Chairman Reinhardt said the Western Alliance is challenging the BLM because when the final document was completed, it was completely different than what was on the draft. Discussion followed.

Commissioner Tweten said he was made aware of it just recently because the District Grazing group sent an email to Commissioner Tweten asking why Valley County was not on the list of counties trying to stop the RMP.

Chairman Reinhardt said Valley County is not a member of the Western Alliance or Montana Association of Oil, Gas and Coal Counties and so we do not get any information on what they are doing, and that is why we didn't know anything about it.

Commissioner Peterson said the law suit is going to move forward and is in the process already of suing the BLM, so there is nothing Valley County can do with that now.

Chairman Reinhardt said that he is concerned with how the BLM is treating the Bentonite mines and are stalling permitting process. The local BLM said that S&B has a legitimate claim, but they have still not issued the permit.

Commissioner Tweten said he believes that S&B is paying about \$70,000 yearly to maintain their permits. Discussion followed.

Commissioner Peterson said that he would like Mr. Murnion to review the document. He questioned what the total cost would be to Valley County.

Chairman Reinhardt said he would like to find out what the Commissioners can do for S&B to speed things up for them because Valley County is losing tax revenue in this process.

Commissioner Peterson asked what needs to be done.

Chairman Reinhardt asked Commissioner Peterson to call Greg Menge to get the facts and get Commissioner Peterson's questions answered. Commissioner Peterson agreed that he will call Mr. Menge and read up on the issue.

Commissioner Tweten said the BLM has designated some of bentonite claim sites as "no surface occupancy" which is a big problem for the mining, and Valley County is losing out on the revenue when the bentonite is sold. He said he believed that Valley County would get 76% of the taxable value, after 20,000 tons are sold. S&B wants to mine up to 150,000 to 300,000 tons per year which would run about \$200,000 per year in tax revenue. Discussion followed.

Chairman Reinhardt said they would call Greg Menge who is representing S&B to get more information.

Commissioner Peterson left the office for the day.

Chairman Reinhardt and Commissioner Tweten visited with Greg Menge on speaker phone, discussing the problems the Bentonite Plant is having with the Bureau of Land Management (BLM) regarding their mineral claims. The BLM keeps putting them off and not granting the permit.

Mr. Menge said he believes action being taken by Valley County is well warranted on behalf of the tax payers of Valley County because the BLM is taking assets away from the county's. Mr. Menge said the RMP does not mention anything about mineral resources in their RMP. No mention of the natural gas wells, the Bakken and the bentonite, making it sound like there are no revenue resources or economic value in the County. There was over 900,000 tons of bentonite taken out of those mines in the 1980s and 1990s.

Mr. Menge said the County could present the facts to a Judge who would stop the process and Mr. Menge would not be opposed to the BLM starting over, giving the residents of Valley County time to review and comment on the RMP. The facts are not accurate and the BLM has not followed the rules that they have written. He said he believes Valley County could be losing up to \$8 million of tax revenue. Discussion followed.

Chairman Reinhardt said they have been told that attorney Don Lee would be a good source for assistance. Mr. Menge agreed and said he would be available for any help. He said there has already been a lot of the ground work done for an attorney to take the case. Discussion followed.

Chairman Reinhardt asked how long the injunction would hold, and Mr. Menge said it could make the BLM stop and start over, following the regulations as they should have and to fix their facts.

Chairman Reinhardt said this would not stop the bentonite plant from moving forward then.

Mr. Menge said that the RMP makes it sound like the BLM may close the roads around their mines and that would stop the mining and stop them from getting the bentonite hauled out. Discussion followed.

Chairman Reinhardt said the BLM cannot close Valley County Roads, and Valley County would take them to court on that issue if they tried.

Mr. Menge said Mr. Lee should be questioned about the BLM closing County Roads. Mr. Menge said he believed the Commissioners had a fiduciary responsibility to the Valley County tax payers to not allow the BLM to shut down a significant source of tax revenue as would be gathered through the bentonite tax.

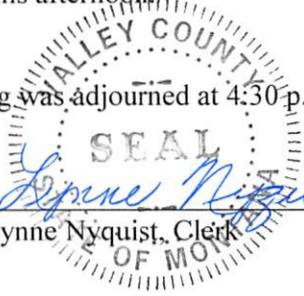
The Commissioners agreed to contact Attorney Don Lee and then let Mr. Menge know what Mr. Lee told them. The telephone call came to an end.

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Chairman Reinhardt phoned to visit with Don Lee and Mr. Lee said he would call Chairman Reinhardt back later this afternoon.

The meeting was adjourned at 4:30 p.m.

ATTEST:

A circular seal for Valley County, Minnesota. The outer ring contains the text 'VALLEY COUNTY' at the top and 'OF MINN.' at the bottom. The center of the seal contains the word 'SEAL' in a stylized font. A signature, 'Lynne Nyquist', is written across the seal.  
Lynne Nyquist, Clerk

ATTEST:

A handwritten signature in blue ink, 'Dave Reinhardt', written over a horizontal line.  
Dave Reinhardt, Chairman

**NOVEMBER 5, 2015**

Commissioner Tweten was in the office for a short while and then left to attend a workshop on using technology in a disaster situation.

Commissioner Peterson was in the office for a while in the morning.

Daryl Toews stopped in and visited with Commissioners about an agriculture exemption that he is trying to submit and some problems he is having.

Commissioner Peterson left the office.

René Clampitt, Planner/911/GIS Supervisor, joined the meeting to answer some questions regarding the subdivision regulations and the agriculture exemption.

Mr. Toews said there has been changes made in the process one files an agriculture exemption and wanted to know why.

Mrs. Clampitt said nothing has changed, and she showed Mr. Toews the Subdivision regulations regarding an agriculture exemption.

Commissioner Tweten left the office to return to the City Levee Committee workshops.

**NOVEMBER 6, 2015**

Commissioner Tweten was in the office in the morning for a while.

Mr. and Mrs. Andrew Lam stopped in and visited with Commissioner Tweten explaining a discrepancy he believed regarding his paycheck.

**NOVEMBER 9, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

René Clampitt, Planner/911/GIS Supervisor, informed the Board that the 911 server is not repairable so she is looking at ordering a new system.

Fair Commission member Jerry Arnold stopped in and visited with the Commissioners and gave them an update on the current Fair documents they are sorting through.

Commissioner Peterson joined the meeting.

Fair Commission member Adam Powell stopped in and visited about the Fair activities and said he and four other Fair Commission members will be traveling to Salt Lake for the annual Fair convention. It is at these meetings that the various Fair Board members from all over contract the performance acts and the carnival.

Commissioner Peterson left the office to attend the MACo Health Care Trust PPACA Employer Responsibilities - Pay or Play Workshop, being held in Great Falls. He will be out of the office for the next few days.

Chairman Reinhardt phoned Attorney Don Lee from Shelby, MT, who was recommended by Greg Menge as a source to help with the County's concerns about the restrictions being imposed with the Hi-Line Resource Management Plan (RMP) document.

Chairman Reinhardt told Mr. Lee that the County Commissioners were not sure what their options would be in regards to supporting the bentonite mine in Valley County.

Mr. Lee said he thought an injunction would take significant time and generate a lot of expense. One would probably have to exhaust every other avenue before an injunction would even be considered. He said he would need to examine this closer and thought that it could be addressed through administrative remedies such as the public hearing process or an appeal to the Board of Appeals. Mr. Lee said he is not sure at this point what needs to be done either. It would be good to put some pressure on Senator Tester as he is on that committee, but it doesn't seem as though he listens anyway. Mr. Lee voiced his frustration with Senator Tester who has not supported the oil and gas industry or the extracting industries.

Mr. Lee said he would like to extract as much information from the Valley County Commissioners and discuss it all with the other attorneys in his office to brain storm ideas. His first question would be is there any immediate time tables or anything we have to meet.

Commissioner Tweten said we would need to get it done sooner more than later.

Chairman Reinhardt said there is a deadline in December that we need to have Mr. Lee look at and Mr. Lee asked that the Commissioners send him any additional information that will help his office understand the issues.

Chairman Reinhardt explained the history and current standings of the bentonite mine in Valley County.

Mr. Lee said he is familiar with some oil exploration North of Harlem and there is bentonite located in that area also in addition to several other locations. Bentonite has caused them some consternation in the oil exploration side because they use water in the oil process and water causes the bentonite to swell and seal up their pipes.

Chairman Reinhardt and Commissioner Tweten reviewed some information they had in conjunction with the documents Mr. Lee already had to compare and figure out what Mr. Lee needed from this office.

Commissioner Tweten asked Mr. Lee if he thought it would be best for Valley County to take the lead or have the Mining Companies, S&B Industrial and Imerys, who have their attorney working on this, take the lead. Imerys feels that Valley County should take the lead.

Mr. Lee said that it would probably be wise for Valley County to speak to Imery's attorneys who have probably done a great deal of research already and have a good idea on how to proceed. Mr. Lee said he doesn't have enough knowledge on this to really comment right now.

After some discussion it was agreed that the Commissioners will get in contact with Imery's attorney and have that individual contact Mr. Lee to discuss the options. That may be the fastest way to get things rolling.

Chairman Reinhardt said he would get the Imery attorney to contact Mr. Lee and wait for some direction. After some reminiscing about Mr. Lee's past when he lived in the Miles City area, the phone call came to an end.

Pat Gunderson, Field Manager, Bureau of Land Management (BLM), joined the meeting for his scheduled appointment. Mr. Gunderson said that he was here to clear up some concerns as voiced in a letter that the Commissioners sent to Senator Tester.

Commissioner Tweten showed Mr. Gunderson a document that said the BLM was withdrawing approximately 800,000 acres in Valley County which will be classified with no surface occupancy, which means there can be no mining or drilling of oil on those lands.

Mr. Gunderson said this withdrawal is for any future claims and will take about two years to go through the necessary process required. The mines that are already permitted will not be affected. In Valley County bentonite would be the issue because it would not allow any future claims. The things that are already claimed may be continued. During the two year process, the identified land is segregated out and cannot have any permits given during this two year process, same as a wilderness study.

Chairman Reinhardt asked if this would also include all LU land and Mr. Gunderson said yes, all lands described in the scoping area. This withdrawal process starts out with the scoping in each State which is being administered by the Washington D.C. office. There will be public meetings held with only one in

Montana. He said originally the public meeting was supposed to be held in Great Falls but the Montana State BLM Director and the local Field Agents said there has to be a meeting held in Malta or Glasgow, and it has been scheduled to be held December 16, 2015, at the GN in Malta, from 2:00 to 4:00 p.m. Discussion followed.

Mr. Gunderson said there were some things that he wanted to visit about in regards to the letter Commissioner Tweten had sent to Senator Tester. Those being the no surface occupancy and the prevention of ever receiving any royalties. He went on to say no surface occupancy means on the surface and there could be directional drilling and ways to get to the minerals with the new technologies. It doesn't say the minerals can't be leased, it just means no surface occupancy on BLM land. Valley County's land up North may make more money if the opportunity comes to put a drilling pad on Valley County land to reach the minerals that are under the protected land.

Chairman Reinhardt said that Valley County was working with a company that wanted to lease our Valley County minerals, but when the BLM said no, than the company backed out and no lease was offered. BLM covers way more area than Valley County land and he did not see anyone ever coming in.

Mr. Gunderson said if the oil prices should increase, that may change for Valley County. The truth is, the RMP is not preventing Valley County from receiving royalties forever, granted it may be harder. Discussion followed.

Chairman Reinhardt said he wanted to talk about the Bentonite Plant South of Glasgow and asked when BLM is going to issue them a permit. He said that is an old mine and it shouldn't be that big of a deal.

Mr. Gunderson said they all want to make sure everything is done right, just as Valley County follows their requirements and making sure things are done correctly. Part of the problem is the BLM had a changeover of their Geologist. One Geologist left at the cusp of getting it done, and it took a while to put another Geologist in place. In the course of the RMP being completed, his office was given direction not to approve until there were some additional items addressed. The BLM is currently in the public comment period, which ends this Friday, and then the decision will be made.

Commissioner Tweten asked how long it will take to get the decision made after the comment period is over.

Mr. Gunderson said that he will consult with the State office and make sure everything has been covered and he hopes that a decision is announced in December.

Chairman Reinhardt asked how long the permit is good once it is approved.

Mr. Gunderson said the Bentonite application's plan of operation was from August 1 to December 1, in any given year. In their claim it was figured that they would be done in thirty to sixty days.

Chairman Reinhardt said he did not understand that the claim was only for the one year, but for several years during their scheduled operation plan. Discussion followed.

Commissioner Tweten asked if it was true that it has taken a couple of years to get this claim permitted and they have several hundreds of claims yet to submit.

Mr. Gunderson said yes this claim they are waiting on right now has taken a long time because of the reasons he stated above.

Commissioner Tweten said he understands that BLM lost S&B's original Bond and that has slowed down the process.

Mr. Gunderson said no, he has never heard that happened, and he does not believe that would happen. Typically the bonds would go to DEQ, not the BLM office. Discussion followed.

Mr. Gunderson said he spoke with one of the contractors for the Bentonite Plant and they told him they were not going to get to it this Fall anyway. Mr. Gunderson asked if there were any County regulations that they have to follow.

Chairman Reinhardt said no, Valley County has no zoning or regulations.

Commissioner Tweten said with the 450 claims that S&B has, and if they are located anywhere close to any of the identified leks, then there will be no bentonite claim permitted there.

Mr. Gunderson said that S&B understands there are certain restrictions that they have to follow out there. They know they can't mine in April, when the sage grouse are leking. That is why the claim time frame is

August through December. They have to be cognizant not to tear up or disturb the leking ground. Mr. Gunderson said it is very difficult to get an accurate map of claims on BLM ground. He said he knows what quarter sections there are claims, but those claims move around. Discussion followed.

Chairman Reinhardt asked if it is safe to assume the bentonite claim will be in place for next year.

Mr. Gunderson said that as far as he is concerned yes, but he never knows what Washington is going to say for sure. Mr. Gunderson's office is going to sign off on the plan of operation but Washington may require something more. He sees no reason locally that the mine would not be permitted.

Commissioner Tweten said the tax revenue for this bentonite claim could be quite beneficial for Valley County. The first 20,000 tons of bentonite are not taxed, but after that limit is hit the County will get 77% of the \$1.56 per ton in tax revenue up to 100,000 ton. Then the tax amount goes down a bit after that. S&B is hoping to mine 150,000 to 300,000 tons per year once they are going full bore.

Chairman Reinhardt said that in the Baker area, they get a great deal of tax revenue off bentonite. Discussion followed.

Mr. Gunderson said that Commissioner Tweten had also said in his letter to Senator Tester that Valley County would be sad to lose the bentonite tax due to the RMP and Mr. Gunderson said that the bentonite mining is not going to fail because they are not doing anything to curb any existing claims.

Commissioner Tweten said that he believes it has been miserable for S&B to meet the requirements.

Mr. Gunderson asked if Paul Lawrence from S&B has visited with the Commissioners and the answer was no, the Commissioners have not spoken with him, only Greg Menge who also represents S&B. Mr. Gunderson said the BLM has met with Paul Lawrence and the Geologist from Imerys and Greg Menge was also there. Mr. Gunderson said that he wished, and would appreciate, the Commissioners would have checked facts with him before a letter is sent to Senator Tester.

Commissioner Tweten said he believes he has every right to send a letter to Senator Tester as a tax payer and he finds it hard to believe that the Sage grouse has more rights than the taxpaying people who build schools and pay all the taxes that support these programs.

Mr. Gunderson said that he tries to be a cooperating agency with Valley County and that talks about communication back and forth and that is all he is asking for, not taking what the County hears from one side and not speaking to his office to get all the facts.

The Commissioners agreed that there needs to be more communication with both agencies.

Mr. Gunderson said that if there is something the Commissioners want to know, and he doesn't have the answer, he will find it for them.

Commissioner Tweten asked Mr. Gunderson if he knew who put the Road closed sign on the East Fork Road North of Glasgow and Mr. Gunderson said he did not know. Commissioner Tweten said the sign was taken down by the Valley County Road Department.

Mr. Gunderson said he would still like the County and the BLM to put a committee together to document what roads are official Valley County Roads.

Chairman Reinhardt said there are many roads in Valley County that are legitimate roads but are not used now. However, that doesn't mean the BLM, or anyone else, can close them. There still has to be regulations followed to close them.

Mr. Gunderson said that is why he would like to take a proactive process and have a group of people who know the process sit down and document what roads are official, making recommendations as to what roads should be closed.

Chairman Reinhardt said there still are requirements that have to be met, they cannot just make the decision and close a road. Valley County has closed some roads, but there was a process that had to be followed. The County cannot close a road that ends up providing public access to public lands. Only if the road is totally on BLM land. Discussion followed.

After discussing a variety of issues to include increased taxes, Mr. Gunderson left the office.

Shane Mintz, District Administrator from the Glendive Department of Transportation (DOT) joined the meeting.

Mr. Mintz said he wanted to update the Commissioners on their DOT projects. The group discussed Valley County's Skylark Road project and some past DOT projects on some secondary highways.

Mr. Mintz said he has seen some great results on other roads using the same process Valley County is using on Skylark Road. He said the prep work is probably the key to success.

Mr. Mintz said the DOT is starting on the Fort Peck Northeast project. There will be just a couple of areas they can do some pre-work on and do the remainder of the project next summer when the weather permits and the ground is dried up.

Mr. Mintz said he wanted to visit with the Commissioners about Valley County's CTEP funds. There will not be any work done through Nashua until 2018. He asked if Valley County is willing to give the DOT the balance of the County's CTEP funds to put towards the replacement of sidewalks in Nashua when the DOT does the highway repair through Nashua. The DOT will just incorporate the sidewalks into their project and Valley County can donate the balance of their CTEP funds back to the DOT to use towards those sidewalk repairs in Nashua. He said the DOT has estimated it will cost about \$120,000 to replace the sidewalks. Some of the sidewalks will have to be replaced anyway when the DOT does the highway project through Nashua.

Chairman Reinhardt said the Commissioners have opted to drop the Hinsdale sidewalk project because there are some organizations in Hinsdale that will take care of those sidewalks. The County still wants to do the Opheim sidewalks with CTEP funds. This is the last year of the CTEP projects, so the balance needs to be designated for an expense this year. Discussion followed.

The Commissioners agreed that they will donate the balance of the CTEP funds back to the DOT for Nashua sidewalks.

Mr. Mintz said he would inform the Helena DOT Office of this decision and let the Commissioners know what has to be done to officially donate the funds back and he left the office.

The meeting was adjourned at 4:10 p.m.

ATTEST:   
Lynne Nyquist, Clerk



ATTEST:   
Dave Reinhardt, Chairman

**NOVEMBER 10, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, member Paul Tweten, and Recording Secretary Joanne Strommen present.

The Commissioners left the office to attend the Department Heads meeting from 9:00 a.m. to 9:45 a.m. this morning.

Chairman Reinhardt phoned Jon Bengochea, United Insurance, to see if the County's insurance would possibly cover the replacement of the 911 system that was affected from the power outage and Mr. Bengochea said he would contact MACo to verify, but he thought it would be covered.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

Chairman Reinhardt asked for any additions and/or deletions to the agenda and the Treasurer's Report was added to the agenda.

There was no public present to provide any public comment.

The first item for consideration was the Employment/Termination Notices.

*A motion was made by Commissioner Tweten authorizing the Chairman to execute a Notice of Termination for Terry Young as an operator for the Weed District, effective October 1, 2015. The motion was seconded by Chairman Reinhardt and the motion passed.*

*A motion was made by Commissioner Tweten authorizing the Chairman to execute a Notice of Termination for Katheryn Yeska, as an operator for the Mosquito District, effective October 16, 2015. The motion was seconded by Chairman Reinhardt and the motion passed.*

The next item on the agenda was the Bureau of Land Management (BLM) Resource Management Plan(RMP) update and action.

Chairman Reinhardt said the Commissioners have contacted Attorney Don Lee and Mr. Lee is looking into the RMP and evaluating some options for Valley County.

The Applications for Cancellation of Taxes was next on the agenda.

*A motion was made by Commissioner Tweten, seconded by Chairman Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0262, of (\$60.03) in real estate taxes for GBJ Farm Corporation, resulting from an AB-26 filing. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Chairman Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0263, of (\$193.35) in real estate taxes for Suzette A Kinzell Revocable, resulting from an AB-26 filing. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Chairman Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0264, of (\$114.20) in real estate taxes for Leanne M. Fontaine, resulting from an AB-26 filing. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Chairman Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0265, of (\$180.07) in real estate taxes for Penner Family Revocable, resulting from an AB-26 filing. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Chairman Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0266, of (\$117.92) in real estate taxes for GBJ Farm Corporation, resulting from an AB-26 filing. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Chairman Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0267, of (\$541.79) in real estate taxes for C.R. Chuck Maynard, resulting from an AB-26 filing. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Chairman Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0268, of (\$201.49) in real estate taxes for Swanson Ranch Inc., resulting from an AB-26 filing. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Chairman Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0269, of (\$553.47) in real estate taxes for Cote Family Revocable Trust, resulting from an AB-26 filing. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Chairman Reinhardt and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0270, of (\$1,139.51) in real estate taxes for L W & B L Cote Charitable, due to an AB-26 filing. A rewrite will be done for this change.*

The added agenda items to consider the Treasurer's Report for October 31, 2015, and October Minutes was next.

*A motion was made by Commissioner Tweten, seconded by Chairman Reinhardt and passed to sign the Valley County Treasurer's Report for the month ending October 31, 2015.*

*A motion was made by Commissioner Peterson, seconded by Commissioner Tweten and carried unanimously to approve the minutes for the month of October, 2015.*

Glen Meier, Valley County Sheriff, stopped in and visited with the Commissioners about a variety of issues.

The Commissioners received a copy of the Hi-Line Resource Management Plan (RMP) in the mail .

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George McIntyre visited with Commissioner Tweten asking how wide Valley County's road easement was on the Cut Across Road.

Commissioner Tweten said he thought it was sixty feet, thirty feet from the center line both directions.

Mr. McIntyre said that Dry Prairie was there staking their water lines and were going out about 90 feet from the center of the road saying they wanted to be sure and stay out of the right-of-way.

Commissioner Tweten said he would look on the road petition documents and let Mr. McIntyre know if the Cut Across Road did not have a sixty foot easement, and Mr. McIntyre left the office.

Commissioner Tweten will attend the Airport Commission Board meeting this evening.

The meeting was adjourned at 3:00 p.m.

ATTEST:   
Lynne Nyquist, Clerk

ATTEST:   
Dave Reinhardt, Chairman

NOVEMBER 16, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Dan Carney, Fire Marshall, was in the office and visited with the Commissioners about a variety of issues.

Allen Bunk stopped in and visited with the Commissioners about recent property sales in the County.

Joleen Cotton, Maintenance Supervisor, visited with the Commissioners about her maintenance plans for the week.

The group discussed the old maintenance shed and the plan to remove it next Spring, all agreed. Mrs. Cotton said she is in the process of moving her office from the shed out back, to the old jail's kitchen area in the basement of the Courthouse.

Mrs. Cotton left the meeting.

Recording Secretary Joanne Strommen, Administrative Assistant to the Valley County Commissioners submitted her letter of resignation to the Commissioners, stating her last full day in the office will be December 16, 2015, but if there needs to be a few more days of training, she will be available on a part-time base while she is still in the area.

Commissioner Tweten was working with the Department of Natural Resources (DNRC), trying to investigate the right-of-way easement for some roads North of Glasgow which are located on State lands. There seems to be some confusion as to why the three easements in question were not purchased back in 2009, when the majority of the State Land easements were filed.

The meeting was adjourned at 3:00 p.m.

ATTEST:   
Lynne Nyquist, Clerk

ATTEST:   
Dave Reinhardt, Chairman

NOVEMBER 17, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Commissioner Tweten attended the 911/LEPC meeting over the noon hour.

Commissioner Peterson attended the LAC meeting over the noon hour.

The meeting was adjourned at 1:30 p.m.

ATTEST:

Lynne Nyquist, Clerk

ATTEST:

Dave Reinhardt, Chairman

NOVEMBER 18, 2015

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

Chairman Reinhardt asked for any additions and/or deletions to the agenda and none were given. There was no public comment either.

The first action item was Employment/Termination Notices.

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Chad Smith as a permanent, part-time Driver for the Transit beginning November 10, 2015, at \$12.23 per hour. The motion was seconded by Commissioner Tweten and passed unanimously.*

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Andrew Lam as a Driver for the Transit effective November 20, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.*

The next item on the agenda for consideration was the Applications for Cancellation of Taxes.

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0271, of (\$807.36) in real property taxes, for GBJ Farm Corporation, due to an error in the taxable value change. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0272, of (\$232.65) in real property taxes, for David and Rita Hanson Family Trust, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign Applications for Cancellation of Taxes No. 0273, 0274, 0275 and 0276, all for (\$55.83) in real property taxes, for Gary A. Martin, due to AB-26 adjustments. Rewrites will be done for these changes.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0277, of (\$69.62) in real property taxes, for Glacier Trail Management, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0278, of (\$733.16) in real property taxes, for Glacier Trail Management, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0279, of (\$403.21) in real property taxes, for Glacier Trail Management, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0280, of (\$513.89) in real property taxes, for Steve A. Dowell and Dale Dowell L. Et Al, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0281, of*

*(\$274.50) in real property taxes, for Vosen Fern P Family Trust, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0282, of (\$133.26) in real property taxes, for Dennis and Sally Figmaka, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0283, of (\$209.07) in real property taxes, for Perry and Sheila Shorten, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0284, of (\$206.67) in real property taxes, for Dennise Wright, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0285, of (\$777.23) in real property taxes, for Irving, LLC, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0286, of (\$155.00) in real property taxes, for Eric and Janet Gullickson, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0287, of (\$216.84) in real property taxes, for Steven C. and Verna Uselman, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0288, of (\$37.59) in real property taxes, for Stacie L. and Raymond J. Canen, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0289, of (\$47.21) in real property taxes, for Stacie Canen, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Tweten, seconded by Commissioner Peterson and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0290, of (\$165.19) in real property taxes, for Triple L. Holding, LLC, due to an AB-26 adjustment. A rewrite will be done for this change.*

The Nashua senior citizen congregate meal program was the next item on the agenda.

*A motion was made by Commissioner Peterson to accept the bid from Jackie Dowell to provide congregate meals at the Nashua Senior Center, on Monday, Wednesday and Thursdays, at a cost of \$9.75 per plate. The motion was seconded by Commissioner Tweten and it carried unanimously.*

Resolution No. 26-2015 Increase For Capitalization of Fixed Assets For Valley County Increasing Equipment Values To \$10,000 was the next agenda item.

*A motion was made by Commissioner Tweten to execute the following Resolution, seconded by Commissioner Peterson and passed unanimously:*

**RESOLUTION NO. 26-2015  
RESOLUTION AMMENDING A PORTION OF RESOLUTION NO. 22-2010  
WHICH ESTABLISHES THE POLICY FOR  
CAPITALIZATION OF FIXED ASSETS OF VALLEY COUNTY**

**WHEREAS**, section 7-5-2101, MCA, gives the Board of County Commissioners the authority and duty to have the care of county property and manage the same; and

**WHEREAS**, classification and valuation of the county property is necessary; and

**WHEREAS**, per Resolution No. 22-2010, the Board of County Commissioners established a fixed asset account for Valley County, and the said account will be maintained in the office of the County Clerk and Recorder, and

**WHEREAS**, per Resolution No. 22-2010, the Board is desirous of increasing the distinguishing of fixed asset values for equipment and machinery from \$5,000, to \$10,000,

**NOW, THEREFORE, BE IT RESOLVED**, the Board of the Valley County Commissioners hereby amends Resolution No.22-2010, which resolves that in order for property to be distinguished as a fixed asset, it shall possess the following attributes, increasing the set value of capital fixed assets to **\$10,000** for equipment and machinery, the new policy is set as follows:

**I. Fixed Assets**

A fixed asset of Valley County is property that meets all of the following requirements:

1. Must be tangible in nature, real property.
2. Must have a useful life of 3 years, unless otherwise ordered: however, each purchase is to be evaluated on the basis of its unique characteristics.
3. Must be of significant value.
4. May be acquired through donation, purchases or may be self constructed.

**II. Capitalization Policy**

1. This policy establishes the criteria for capitalization or determining value of the fixed assets. The asset value for donations is fair market value at the time of the donation. The asset value, when purchased, is the initial cost plus all costs related to the placing of the asset into operation. The cost of self-constructed assets includes both the materials used and the cost of the labor involved in the construction of the asset.
2. The following values will be used for determining significant values when capitalizing fixed assets:
  - a. Equipment and Machinery (**\$10,000.00**)
  - b. Buildings (**\$10,000.00**)
  - c. Improvements other than buildings (**\$10,000**)
  - d. Land (**\$1.00**)
  - e. Infrastructure (**\$25,000.00**)
  - f. All equipment and machinery, buildings, and improvements other than buildings, which have a cost below these significant values will be expended at the time of purchase.
3. The distinction between maintenance cost vs. additions and/or betterment and their respective treatment for capitalization of fixed assets are as follows:
  - a. Maintenance costs are those expenditures which are necessary to keep an asset in its intended operating condition but which do not materially increase the value or physical properties of the asset.
  - b. Additions refer to a physical extension of an existing asset or the acquisition of an entirely new asset which does not replace an existing asset. Additions will be capitalized at cost when acquired or when construction is completed, providing they are of tangible nature, have a useful life of great than one year, and are of significant value.
  - c. Betterment exists when a part of an existing asset is replaced by another, and the replacement provides a significant increase in the life or value of the difference between the cost of the new asset and the cost of the asset which it replaces.

**III. Valuation of Assets**

1. Valuation Basis-generally Valley County will record assets at historical cost. Sources of historical cost data include:
  - a. Invoices
  - b. Warrants
  - c. Minutes of Board meetings
  - d. Vendors
  - e. Purchase Orders
  - f. Contracts

- g. General Ledger
  - h. Maintenance Records
  - i. If historical cost is not available, reasonable estimates of appraisal of values as of the date of acquisition will be used.
- 2. Land
    - a. The cost of land includes all expenditures in connection with its acquisition, such as: purchase price, appraisal and negotiation fees, title search fees, surveying fees, clearing land for use, demolition or removal of structures, and filling costs.
  - 3. Building and Improvement
    - a. The cost of structures and improvements includes all expenditures in connection with their acquisition such as: purchase price, fixtures attached to the structure, architects fees, insurance during construction, legal fees, and appraisal fees.
  - 4. Equipment
    - a. The cost of equipment includes: purchase price, freight charges, sales taxes, and installation charges.
- IV. Definitions
- 1. The following definitions for fixed assets will be used by Valley County.
    - a. Land – a fixed asset account which reflects the acquisition value of land owned by Valley County. If land is purchased this account includes the purchase price and other costs as noted above. If land is acquired by gift, the account reflects its appraised value at the time of acquisition.
    - b. Improvements other than Property – a fixed asset account which reflects the acquisition value of permanent improvements, other than buildings, which add value to the land. Such improvements can be fences, retaining walls, sidewalks, pavements, gutters, tunnels, and bridges. If the improvements are purchased or constructed, this account contains the purchase or contract price. If improvements are obtained by gift, it reflects the appraised value at the time of acquisition.
    - c. Buildings – a fixed asset account which reflects the acquisition value of permanent structures used to house persons and property owned by Valley County. If buildings are purchased or constructed, this account includes the purchase or contract price of all permanent parts of such buildings. If the buildings are acquired by gift, the account reflects their appraisal value at the time of acquisition.
    - d. Machinery and equipment – tangible property used in the operation of the county with a useful life beyond the current fiscal year, such as machinery, tools, vehicles, furniture, and furnishings.
- V. Inventory
- 1. The following guidelines will apply when employees of Valley County update inventories of fixed assets:
    - a. Inventory control number
    - b. Vendor
    - c. Fund
    - d. Source of funds – project number
    - e. Date purchased
    - f. Cost – original
    - g. Location
    - h. Who has control
    - i. Date – sold or disposed of

The Board further orders the County Clerk and Recorder to cancel any fixed assets currently on the fixed asset accounts which are of a value lower than that fixed above.

This policy supersedes and cancels any and all former policies adopted by Valley County affecting capitalization of fixed assets.

DATED this 18th day of November, 2015.

BOARD OF COUNTY COMMISSIONERS  
VALLEY COUNTY, MONTANA



*Dave Reinhardt*  
Dave Reinhardt, Chairman

*Bruce H. Peterson*  
Bruce H. Peterson, Member

*Paul Tweten*  
Paul Tweten, Member

ATTEST:

*Lynne Nyquist*  
Lynne Nyquist, Clerk

Chairman Reinhardt phoned the Kirkwood Funeral Home and asked what they would charge for just the cremation process for a County Burial. Mr. Kirkwood told Chairman Reinhardt that he would do the cremation only for \$1,500 and Valley County would have to provide an urn to store the ashes.

The Commissioners participated in a conference call with Todd Stevenson, Miles City Stevenson Funeral Home to discuss Valley County indigent burials. The Stevenson Funeral Home has just recently purchased the Glasgow Bell Mortuary.

Glen Meier, Valley County Sheriff, joined the meeting.

Mr. Stevenson said that first of all when it comes to a County burial, they do everything they can to avoid having to use this process, because County money is everyone's money. It is difficult to research and find out if people really are in the financial situation to need a County burial.

Mr. Stevenson said with all their other counties, they do not cremate anyone through this process, due to liability issues. To perform a cremation, they have to get a signature from every child of the deceased. If they cannot get every signature, than they do not perform a cremation. With cremation it is an irreversible process, and with indigents it is difficult to know and contact every family member. Should a family member eventually show up, the remains may need to be exhumed and moved to a different location by the family member. Discussion followed.

Mr. Stevenson said that he realizes there is an individual here in Valley County that the family has asked for a County burial, and want it to be cremation. Mr. Stevenson said they would not do the cremation unless Valley County was willing to sign off, taking the liability for the cremation. Discussion followed.

Mr. Stevenson said that their cost for an immediate cremation is \$2,995. This is no service, no news, nothing but the cremation.

Mr. Stevenson said for a County burial the funeral home will donate the service and the viewing to preserve the dignity of the deceased. The County only pays for the immediate disposition. The funeral home provides the casket, no vault. There is a section in the Miles City Cemetery where indigents are buried at no cost. So, the only additional expense to the County, other than the immediate disposition cost, would be the cemetery expenses, to include a vault if required. Discussion followed.

Mr. Stevenson said he had wanted to meet with Sheriff Meier and develop an agreement earlier, but did not get it done.

Mr. Stevenson said Custer County has a form that is filled out by the deceased family members and then his office can find out through their records if the people filling out the form are really in need of this service. Discussion followed,

Commissioner Peterson asked Mr. Stevenson if it is his funeral home that does the checking on people to see if they are financially in need this service. Mr. Stevenson said that he has a form from Custer County that is filled out and is a legal document. The individual who is filling out the form has to verify they are not lying. The local people will know if this person needs assistance unless it is a transient person. Mr. Stevenson said that once he has the form filled out, they call Custer County and tell them they have this individual and the County checks their records to verify that it truly is a need. The County has the right to investigate with other agencies to verify financial need. When the form is completed, that individual is signing away their rights to investigate the finances.

Commissioner Peterson asked Mr. Stevenson if it is his office that contacts social services to verify financial need and Mr. Stevenson said yes. He said in Valley County he does not have anything in place yet to move forward with the County burial process. He said he would suggest Valley County use the same form their mortuary uses in their other counties. This would eliminate individuals coming to the Commissioner's office and weed some out right away. Discussion followed.

Chairman Reinhardt asked how much it would cost Valley County for a County funded burial.

Mr. Stevenson said that for immediate cremation, no services, the cost was \$2,995. If Valley County decides they want a burial, no cremation, then the funeral home will provide the services and the cost is the same, \$2,995. The various costs were discussed.

Chairman Reinhardt said the Commissioners will review all of this information and get back to Mr. Stevenson.

Mr. Stevenson said he just wants to do whatever the Commissioners want, let him know what guidelines the Commissioners want Mr. Stevenson to follow, and the call came to an end.

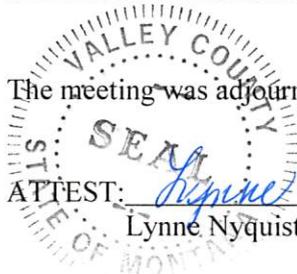
Chairman Reinhardt told Sheriff Meier that Kirkwood Funeral Home would provide cremation at a cost of \$1,500 with nothing more than just the cremation. He said they have a County Burial Application submitted now that needs to be considered. This family has requested cremation with no services. The application indicates there will be approximately \$1,000 funds available within the next thirty days to put towards the cremation expense. Discussion followed.

*A motion was made by Commissioner Peterson to provide a County Burial for Hugh Emanuel Stanley Dack, providing the family signs an affidavit giving the balance of Mr. Dack's funds to the County for the services, and verify that they have requested cremation. The motion was seconded by Commissioner Tweten and the motion passed unanimously.*

Sheriff Meier said he would make the arrangements to have the body taken to Malta and he left the office.

Fair Commission Board member Jerry Arnold visited with the Commissioners about the meetings a number of the Board members had attended this past week in Idaho???

The meeting was adjourned at 3:30 p.m.



ATTEST: Lynne Nyquist  
Lynne Nyquist, Clerk

ATTEST: Dave Reinhardt  
Dave Reinhardt, Chairman

**NOVEMBER 19, 2015**

Commissioner Tweten was in the office in the morning and left at noon to attend the annual planning meeting of the Glasgow Chamber of Commerce.

Commissioner Peterson will be attending the Eastern Montana Community Mental Health Board meeting today in Glendive.

**NOVEMBER 23, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Todd Young, Valley County Road Supervisor, stopped in and updated the Commissioners on the road happenings.

Glen Meier, Valley County Sheriff, visited with the Commissioners about a variety of issues.

Colleen Pankratz, Valley County Transit Supervisor, visited with the Commissioners about some Transit issues. She asked about getting her Transit drivers hepatitis shots and whether Valley County would pay for the shots if the employee does not have insurance to cover it.

The Commissioners asked if it had to be for all employees, even those that only drive a few hours a week or once a month. Discussion followed.

It was agreed that Mrs. Pankratz will look further into the need for the shot and whether it could just be given right away after a contamination incident and she left the office.

The meeting was adjourned at 2:30 p.m.



ATTEST: Lynne Nyquist  
Lynne Nyquist, Clerk

ATTEST: Dave Reinhardt  
Dave Reinhardt, Chairman

**NOVEMBER 24, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Nick Murnion, Valley County Attorney, visited with the Commissioners about a variety of issues. He will be submitting his opinion about where Valley County Board minutes and agendas need to be posted and stored for the public.

LeRoy Kountz, Public visited with the Commissioners about a couple of individuals who have died in the County and have no family who are willing to provide a burial for them and the lack of funds.

Nancy Hamilton, Safety Coordinator, was in and visited with Commissioner Peterson about an incident at the Safety meeting this morning. She also asked about the implementation of a safety request for the Transit Drivers to wear ice cleats, but the employees refuse to wear the safety equipment. Discussion followed.

Mrs. Hamilton left the office.

Chairman Reinhardt joined the meeting.

Joan McKewen stopped in and visited with Chairman Reinhardt about a deer carcass that was disposed at the St. Marie dump site.

Commissioner Peterson left the office for the day.

The meeting was adjourned at 2:45 p.m.

ATTEST: Lynne Nyquist  
Lynne Nyquist, Clerk

ATTEST: Dave Reinhardt  
Dave Reinhardt, Chairman

**NOVEMBER 25, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Chairman Reinhardt began Discussion and Decision at 10:30 a.m.

Chairman Reinhardt asked for any additions and or deletions to the agenda and Chairman Reinhardt said they need to consider a Right-of-Way Application that was submitted.

There was no public comment.

The first item on the agenda for action was Employment/Termination Notices.

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Kevin Taylor, who will be serving twenty hours of community service time, as a temporary, part-time Detention Officer for the Sheriff's Office, beginning November 23, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.*

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Employment for Kevin Taylor as a Detention Officer for the Sheriff's Office, changing his status to permanent part-time, effective November 26, 2015, at \$13.35per hour. The motion was seconded by Commissioner Tweten and passed unanimously.*

*A motion was made by Commissioner Peterson authorizing the Chairman to execute a Notice of Termination for Darrell Beckner as a permanent full-time Detention Officer for the Sheriff's Office*

effective November 28, 2015. The motion was seconded by Commissioner Tweten and passed unanimously.

The next agenda item was the Transit Employee Longevity Policy.

Colleen Pankratz, Valley County Transit Supervisor, has submitted the following longevity policy in hopes it will encourage employees to stay employed with the Transit for consideration;

"In an effort to encourage employees to remain employed with Valley County Transit and to give some pay separation between employees who have been with VCT for any length of time and new employees, the Board made a recommendation as follows:

Every employee will receive a \$.05 longevity pay increase on their anniversary date.

Employees must work a minimum of 1040 hours the 12 months prior to their anniversary date.

We will reward employees \$.05 per year for the past 5 years (max of 25 cents.)"

*A motion was made by Commissioner Tweten to adopt the longevity policy, as stated above, for the Valley County Transit Department, to begin payments on January 1, 2016, giving an annual \$.05 longevity pay increase each year on the employee's anniversary date, for those who work a minimum of 1,040 hours in the 12 month period. The motion was seconded by Commissioner Peterson and it passed unanimously.*

The Applications for Cancellation of Taxes was the next item on the agenda.

*A motion was made by Commissioner Peterson, seconded by Commissioner Tweten and passed unanimously authorizing the Chairman to sign Applications for Cancellation of Taxes No. 0291 and 0292, of (\$12.74) and (\$115.26) in real property taxes, for Janice Shipp Revocable Living Trust, due to AB-26 adjustments. Rewrites will be done for this change.*

*A motion was made by Commissioner Peterson, seconded by Commissioner Tweten and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0293, of (\$1,844.05) in real property taxes, for Timothy A. and Lorena K. New, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Peterson, seconded by Commissioner Tweten and passed unanimously authorizing the Chairman to sign Applications for Cancellation of Taxes No. 0294 through 0307, in real property taxes, as listed below, for Lannie and Jamie Hanson, due to AB-26 adjustments. Rewrites will be done for this change.*

<i>Application for Cancellation of Taxes</i>		<i>No. 0294</i>	<i>(\$391.64)</i>
<i>No. 0295</i>	<i>(\$391.64)</i>	<i>No. 0296</i>	<i>(\$391.64)</i>
<i>No. 0297</i>	<i>(\$359.70)</i>	<i>No. 0298</i>	<i>(\$359.70)</i>
<i>No. 0299</i>	<i>(\$359.70)</i>	<i>No. 0300</i>	<i>(\$359.70)</i>
<i>No. 0301</i>	<i>(\$359.70)</i>	<i>No. 0302</i>	<i>(\$391.64)</i>
<i>No. 0303</i>	<i>(\$359.70)</i>	<i>No. 0304</i>	<i>(\$359.70)</i>
<i>No. 0305</i>	<i>(\$359.70)</i>	<i>No. 0306</i>	<i>(\$359.70)</i>
<i>No. 0307</i>	<i>(\$359.70)</i>		

*A motion was made by Commissioner Peterson, seconded by Commissioner Tweten and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0308, of (\$5,538.57) in real property taxes, for Windsock Land & Cattle, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Peterson, seconded by Commissioner Tweten and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0309, of (\$78.63) in real property taxes, for Charles and Ellen Flickinger, due to an AB-26 adjustment. A rewrite will be done for this change.*

*A motion was made by Commissioner Peterson, seconded by Commissioner Tweten and passed unanimously authorizing the Chairman to sign an Application for Cancellation of Taxes No. 0310, of (\$293.48) in real property taxes, for Kay Daines, due to an AB-26 adjustment. A rewrite will be done for this change.*

The next agenda item is to consider the Clerk & Recorder's Request to Destroy Files application.

*A motion was made by Commissioner Tweten directing the Chairman to sign the Request for Records Disposal of various claims, warrants, 1099 Forms, bank statements, indemnity bond file, Birth Certificate Requests, Death Certificate Requests, Military Discharge Record Requests, Receipts Counter and Mail*

*Ballot Election Municipal and Special was listed on the form, from Lynne Nyquist, Valley County Clerk and Recorder. The motion was seconded by Commissioner Peterson and the motion unanimously carried.*

The law enforcement negotiations was the next item on the agenda.

Commissioner Peterson said he is not ready yet for the Commissioners to make any decisions on the negotiations, so no action will be taken at this time.

The Certificate of Lien Satisfaction was the next item for action.

*A motion was made by Commissioner Peterson directing the Chairman to sign the Certificate of Lien Satisfaction for William and Lois Schultz, Escrow No. 702, who has fully satisfied the indebtedness under the Hinsdale CDBG Program on the following property described as;*

**Lots 5 and 6; Block 8, Drabbs Addition to the Original Townsite of Hinsdale, Valley County, Montana, according to the official plat thereof on file and of record in the office of the Clerk and Recorder, Valley County, Montana.**

The motion was seconded by Commissioner Tweten and unanimously carried.

The Quit Claim Deeds (City Parks) was the next item on the agenda.

Chairman Reinhardt said Valley County has two designated parks that are in the Glasgow City limits and we believe this park property should be owned by the City. The two parcels located in the Valley Addition were designated parks when this subdivision was created many years ago, and must stay as parks.

*A motion was made by Commissioner Tweten to authorize the Chairman to execute a Quitclaim Deed between Valley County and the City of Glasgow for the following described city park:*

***A .015 Acre Park in Block 1, Valley Addition to the City of Glasgow, Montana, according to the official plat thereof on file and of record in the office of the Clerk and Recorder, Valley County, Montana.***

*The motion was seconded by Commissioner Peterson and the motion carried unanimously.*

*A motion was made by Commissioner Tweten to authorize the Chairman to execute a Quitclaim Deed between Valley County and the City of Glasgow for the following described city park:*

***A .06 Acre Park next to Lot 31 in Block 002, Valley Addition to the City of Glasgow, Montana, according to the official plat thereof on file and of record in the office of the Clerk and Recorder, Valley County, Montana.***

*The motion was seconded by Commissioner Peterson and the motion carried unanimously.*

The added agenda item to consider the Right-of-Way Application for a Cattle Guard Installation was next.

*A motion was made by Commissioner Peterson authorizing the Chairman to execute an Application and Permit to Use Right-of-Way No. 657, between Valley County and Hugh Brookie, for the installation of a cattleguard on the West Beaverton Road, located in Section 14, Township 31 North, Range 34 East. The motion was seconded by Commissioner Tweten and it unanimously passed. The said Document, No. 157179, was filed in the office of the Clerk and Recorder on December 1, 2015.*

The meeting was adjourned at 2:30 p.m.

ATTEST:

  
Lynne Nyquist, Clerk

ATTEST:

  
Dave Reinhardt, Chairman

**NOVEMBER 30, 2015**

The Board of County Commissioners met in regular session in the office of the Commissioners with Chairman Dave Reinhardt, members Bruce H. Peterson and Paul Tweten, and Recording Secretary Joanne Strommen present.

Commissioner Tweten will be leaving for Helena this week to attend the second session of training for newly elected Commissioners.

Lynne Nyquist, Valley County Clerk and Recorder, informed the Commissioners that her department was in charge of the Holiday Luncheon this year and discussed her plans.

Nancy Hamilton, Safety Coordinator, stopped in to follow up on the time to lock the doors to the Valley County Courthouse at the end of the work day. She was told the doors will be left as is, and if it is discovered that people are a problem after hours, then the Commissioners will address it at that time.

Mrs. Hamilton said she had visited with Colleen Pankratz, Valley County Transit Supervisor, and Mrs. Pankratz is going to allow drivers not to wear ice cleats if they sign a waiver of some sort.

Joleen Cotton, Maintenance Supervisor, joined the discussion. Chairman Reinhardt was reviewing personnel policy with an eye on adopting the MACo Model policy. There was some references from the MACo policy and the present Valley County policy, which became a part of this safety discussion.

Mrs. Hamilton said she would like the Commissioners to give some guidelines on how the Valley County Safety Manual should be enforced.

Commissioner Peterson said there has been some discussion on the enforcement and he thought they would take action on a case by case matter; e.g. would be determining how much emphasis there will be on the wearing of ice cleats, or not, by Transit drivers. The decision was made to encourage use and sign a waiver if the employee is not going to wear the ice cleats, and then no disciplinary action will be necessary. But, it would appear that if a person is operating a grinding wheel and refuses to wear a safety shield, then disciplinary action would be taken. If a Department Head decides that the violation of safety procedure is of such importance that discipline must be addressed, then it will be handled just like any other discipline problem.

Mrs. Hamilton suggested the Commissioners should have Department Heads, and others, attend the MACo Human Relation (HR) type of meetings that are scheduled for Glasgow next April.

Mrs. Cotton will talk to Jimison Janitorial about being aware if people are in the building after closing hours and Mrs. Cotton will report same to the county staff.

Mrs. Hamilton left the office and Mrs. Cotton stayed for her weekly maintenance meeting. The emergency generator is not ready to go yet and it could be up to a month before final inspection. The equipment she needs to monitor the system will be in her possession today and she will then monitor for a week and then report to the generator company. After that week she will schedule a weekend final test session, a session that she says Valley County will have to pay overtime.

Commissioner Peterson said Valley County should not be charged for that time and told Mrs. Cotton to inform that company that we think this final check is part of installation and there should be no extra charges.

Mrs. Cotton said her office move is coming along nicely, and is still waiting for the results from the boiler water test. She is working on a potential museum surplus flagpole to move to the Courthouse to display the three flags. The tech people need to come back to finish the emergency buzzer system. Mrs. Cotton said she would agree to doing some video work to help with the establishment of an accurate inventory of everything in the Courthouse. She is working in the jail to fix a leak in between a couple of cells and repairing a lock. Mrs. Cotton said she is trying to find a way to safely do the yearly check of fans on top of the building, and will get price on cleaning the ducts in the Courthouse. After some discussion, Mrs. Cotton left the office.

Sam Gunderman was in to express displeasure with a third address change on his property in the last 10 years and he believes it will cost time, money and delay in his mail. He has voiced his address concerns with the Valley County Planner. He also had a report on the condition of the roads in his area, which Chairman Reinhardt said he would bring to Todd Young's, Valley County Road Supervisor, attention.

Rose Stoneberg stopped in and asked for a Right-of Way Application to install a cattle guard. Chairman Reinhardt talked with Todd Young and sounds as if they could install next week sometime.

Todd Young, Valley County Road Supervisor was in and arrangements were made for the installation of the cattleguard for the Stonebergs. Mr. Young also explained how the Road Department's bobcat would be shared with Courthouse's maintenance to remove heavier snowfalls this winter. He also reported that the weed mowers were making their final run toward town and would finish in next couple of days.

Claims for the month of November were approved as follows;

<i>Vendor</i>	<i>Claim #</i>	<i>Amount</i>
20 4-H CENTER FOR YOUTH DEVELOPMENT	65030	85.00

Vendor	Claim #	Amount
4401 A'S #1 HOOD CLEANING	65118	550.00
1798 AGLAND CO-OP	65031	692.52
4663 ALEX ESTEVES	64974	168.00
2853 ALL SEASON HOME CENTER	64975	835.79
	65119	52.99
184 AMERICAN WELDING & GAS INC	65032	72.94
3772 AVAILITY LLC	65120	79.00
3726 AVIS NEEDHAM	64976	61.00
2554 BALCO UNIFORM CO INC	65033	177.98
75 BIG VALLEY WATER	64977	10.00
	65034	45.00
3928 BRENDA PEACHER	64978	61.00
4427 BS CENTRAL INC	65035	180.00
756 CAMERON SHIPP	64979	498.90
4917 CANDIS A FRANCE	65130	250.00
2563 CARNEY CONCRETE	65036	14,700.00
4864 CAROL ANN WALTON	65027	41.00
182 CARQUEST AUTO PARTS	65037	1,255.68
1143 CASCADE CO REGIONAL YOUTH SERV CENTER	65020	11,045.95
	65121	7,285.00
3360 CENTURY LINK	65122	1,148.58
4761 CENTURY LINK	64980	148.16
4592 CHARLES L WILSON	65131	250.00
1148 CHIEF LAW ENFORCEMENT SUPPLY	65038	19.95
677 CITY OF GLASGOW	65138	2,869.44
4723 CITYSERVICEVALCON	64981	30.00
	65137	19,316.97
1095 COCA-COLA BOTTLING CO	65039	7.00
548 COLLEEN M PANKRATZ	65140	26.29
36 COTTONWOOD INN	65040	960.25
225 D & G SPORTS & WESTERN	65041	150.00
39 DALE PLUMBING & HEATING INC	64982	87.90
2740 DARLA SHIPMAN	64983	84.00
	65123	56.00
212 DATA IMAGING SYSTEMS	65042	351.58
3931 DIANE PETERSON	64984	61.00
3110 DIGITAL-ALLY, INC	65043	320.00
4918 DUANE WEINMEISTER	65132	250.00
260 EASTERN MONTANA MENTAL HEALTH CENTER	65044	5,997.00
2724 ECOLAB	65139	209.95
812 EZZIE'S WHOLESALE INC	64985	11,733.91
	65141	3,193.04
2757 FARM EQUIPMENT SALES	65045	12,786.77
2288 FERN VOSEN	65046	274.50
289 FIFTH AVE PHARMACY & GIFT	65047	29.80
54 FOOD SERVICES OF AMERICA - BILLINGS	64986	9,359.71
2637 FORT PECK MARINA & BAR	65048	539.00
59 FRANCES MAHON DEACONESS HOSPITAL	65049	308.10
206 FRANCES MAHON DEACONESS HOSPITAL	65050	2,182.92
311 GAFFANEYS TOTAL OFFICE SOURCE INC	65051	1,939.85
1439 GAYLE STAHL	65142	100.00
66 GLASGOW AUTO SAFETY CENTER	65052	1,275.00
1630 GLASGOW CHAMBER OF COMMERCE	64987	1,500.00
71 GLASGOW COURIER INC	65053	741.39
4299 GLOBALSTAR USA	65054	57.23
2602 GOLDEN RULE CREATIONS	65055	518.50
280 GORDON BELL MD	65056	1,000.00
4264 GREAT WEST ENGINEERING	65057	1,003.98
1641 GRETCHEN WESTBY	65133	250.00
392 HI LINE FORD INC	65058	1,099.35
4900 HI TECH ELECTRIC INC	64988	13,590.00
	65059	378.27
4200 INDEPENDENCE BANK	65060	69.89
4921 INDUSTRIAL BUILDERS INC	65143	31,539.20
3896 INDUSTRIAL COMMUNICATIONS & ELECTRONICS	65061	752.00
2885 INTERSTATE BATTERIES	65062	512.75
3576 J & M DISTRIBUTING	65063	326.36
693 JEANETTE RISA	65064	28.00
4913 JIM KOUNTZ	65065	550.00
574 JIMISON JANITORIAL & CARPET CLEANING LLC	65124	3,200.00
3088 KRISTEN MCCOLLY	65066	168.13
4741 LACAL EQUIPMENT	65067	555.84
4919 LARRY E TADE	65134	250.00
3418 LEGARE LAWNS	65068	280.00
848 LYNNE NYQUIST	65028	41.00
3133 MAPPING & PLANNING SPECIALISTS, INC	65074	3,963.57
101 MARKLE'S INC	64989	464.10
	65069	1,070.58
2475 MATTFELDT ELECTRIC	65075	2,566.19
4912 METROPOLITAN COMPOUNDS INC	65018	519.92
4756 MICHAEL BAIN	65070	4,640.00
213 MICHAEL J BOYER	65125	487.50

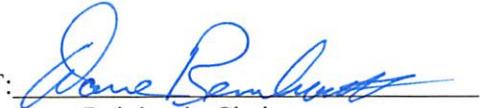
Vendor	Claim #	Amount
4417 MIDWEST LABORATORIES INC	65071	120.00
3042 MOGAN'S SPRINKLERS	65072	335.00
4914 MOMAR INCORPORATED	65073	115.51
540 MONTANA ASSOCIATION OF COUNTIES/MACO	64990	382.85
113 MONTANA DAKOTA UTILITIES	65026	2,375.90
3276 MONTANA DEPT OF AGRICULTURE	65076	25.00
640 MONTANA DEPT OF PUBLIC HEALTH & HUMAN SE	64991	115.00
874 MONTANA FOOD BANK NETWORK INC	64992	1,246.52
	65077	10.25
1335 MONTANA MOSQUITO & VECTOR CONTROL ASSOC	65126	40.00
3821 MONTANA MUTUAL AID	64993	597.50
1128 MONTANA WEED CONTROL ASSOCIATION	65127	775.00
2522 MSU DEPT ANIMAL & RANGE SCIENCES	65078	28.75
239 MSU EXTENSION SERVICE	65079	4,580.46
2601 NATIONAL SHERIFFS ASSOCIATION	65080	56.00
183 NEMONT TELEPHONE COOPERATIVE, INC	64994	5,600.75
121 NORTHERN MONTANA TEXTILES SERVICES	64995	10.70
	65081	26.32
115 NORTHWESTERN ENERGY	64996	1,274.11
	65082	6,657.85
120 NORVAL ELECTRIC CO-OP INC	65025	2,236.41
4792 OREILLY AUTOMOTIVE INC	65019	77.56
126 PACIFIC STEEL & RECYCLING	65083	2,014.64
4248 PARK GROVE BAR & CAFE	65023	441.00
3087 PAT NEULEIB	64997	2,446.50
131 PITNEY BOWES INC	65084	478.98
2768 PRIORITY COMMUNICATIONS	65085	254.00
135 PRO CO-OP	65021	85.18
257 QBS SAFEGUARD	65086	219.01
2635 RDJ SPECIALTIES INC.	64998	217.58
2620 RDO EQUIPMENT TRUST #80-5800	65087	1,770.49
3052 REED MESMAN	64999	98.00
76 REYNOLDS	65088	1,495.57
4051 ROBERT LIPSCOMB	65000	22.56
	65090	75.00
418 ROCKY MOUNTAIN ASSOCIATION OF FAIRS	65128	125.00
2427 RON GARWOOD	65135	250.00
3056 ROUBIE YOUNKIN	65089	286.00
2381 S & S TIN BALING LLC	65001	2,450.00
4818 S & S WELDING SUPPLY LLC	65091	336.00
4910 SAGE CONTROL ORDNANCE INC	65002	1,180.00
4856 SAM FALLANG	65092	105.00
219 SANOFI PASTEUR INC	65093	1,392.72
147 SCOTT'S TRACK 'N' WHEEL	65095	572.20
3910 SCOTTIE EXPRESS WASH INC	65094	918.94
258 SIRCHIE FINGER PRINT LABORATORIES	65096	53.40
2661 SKYLARK TECHNOLOGY	65146	85.00
154 STATE BAR OF MONTANA	65003	120.00
1613 STATE OF MONTANA DEPT OF JUSTICE	65004	3,000.00
3589 STERICYCLE, INC	65097	342.66
3693 STOUGHIE'S BAR AND GRILL	65005	893.00
4920 STUART FROST	65136	250.00
162 SYSCO MONTANA INC	65006	1,313.74
	65098	692.56
163 T & R TRUCKING INC	65017	20,836.26
1399 TANK MANAGEMENT SERVICES INC	65144	325.00
4866 TARYN STEBLETON	65029	41.00
4916 TASHA MOREHOUSE MIX	65129	156.00
788 TERRY LIGHTHIZER	65099	181.78
3902 THE OUTPOST	65007	1,909.50
3943 THERESA SHIPP	65008	61.00
41 TIRE-RAMA SERVICE CENTER	65145	27.18
1074 TOWER DISTRIBUTION COMPANY	65009	374.04
171 TRACTOR & EQUIPMENT CO	65100	1,539.67
4915 TRAFFICALM SYSTEMS	65101	9,741.56
1285 TREecycle PAPER	65102	67.00
172 TRI STATE TRUCK-EQUIP INC	65103	310.99
174 TRIPLE A GLASS INC	65104	481.55
787 U.S. POSTAL SERVICE/PITNEY BOWES	65106	910.98
627 UNCLE MILT'S BODY SHOP	65105	240.00
77 VALLEY BUILDERS SUPPLY	65147	2,691.00
4561 VALLEY CO AIRPORT COMMISSION	65107	131.10
614 VALLEY CO TRANSIT	65108	491.50
617 VALLEY CO TREASURER	65109	12,366.62
3247 VAXSERVE	65110	408.49
3333 VICKY WETZ	65024	84.56
4911 VICTORY TACTICAL GEAR	65010	4,582.00
1087 VISA	65111	57.34
3023 VISA	65112	28.00
3559 VISA	65011	4,589.18
4061 VISA	65012	2,572.35
4652 VISA	65014	30.98

Vendor	Claim #	Amount
4050 VISA 9210	65013	1,724.49
4547 VISA 7644	65016	993.70
187 WEST PAYMENT CENTER	65113	231.40
188 WESTERN DRUG INC	65114	67.05
32 WEX BANK	65015	370.33
190 WILLS OFFICE WORLD/RADIO SHACK	65115	656.59
3756 YELLOWSTONE CO YOUTH SERVICES CENTER	65022	6,894.21
192 ZEE MEDICAL	65116	209.84
193 ZERBE BROS INC	65117	1,222.00
Total:		\$314,616.58

Payroll for the month of November was approved in the amount of \$386,942.20.

The meeting was adjourned at 2:30 p.m.

ATTEST:   
Lynne Nyquist, Clerk

ATTEST:   
Dave Reinhardt, Chairman